**ACADEMIC STAFF SURVEY**

**About education programme and conditions for quality assurance assessment**

*Dear Academic Staff!*

*In order to continuously improve our education quality, the University of Economics - University of Da Nang hopes to receive your comments and suggestions regarding the curriculum and the conditions for quality assurance assessment of the programme you involve in. Please complete the survey below. All information from the survey will be kept confidential and used only for quality assurance purpose.*

**I. Personal details:**

1. Full name: ……………………………………………………………………………….
2. Faculty: ……………...…………………………………………………………
3. Years of working: 🞏<5 🞏5-10 🞏>10-15 🞏>15
4. Qualification: 🞏 Undergraduate 🞏 Master 🞏PhD
5. Programme being assessed:
6. Time of survey:

**II. Tick X in the box that best represents your level of agreement with ① is totally disagree and ⑤ is totally agree.**

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| **A. Programme** | | | | | |
| 1. You are involved in the discussion for the development of the programme, either directly or indirectly | ① | ② | ③ | ④ | ⑤ |
| 1. You are clearly informed about the objectives and expected learning outcomes of the programme | ① | ② | ③ | ④ | ⑤ |
| 1. The objectives and expected learning outcomes of the programme are appropriate | ① | ② | ③ | ④ | ⑤ |
| 1. The expected learning outcomes reflects both general and specialized knowledge and skills | ① | ② | ③ | ④ | ⑤ |
| 1. The content and structure of the curriculum are balanced among the general, major, and specialized knowledge | ① | ② | ③ | ④ | ⑤ |
| 1. Courses content are appropriate and support programme learning outcomes | ① | ② | ③ | ④ | ⑤ |
| 1. The number of courses and the number of credits of the programme are appropriate | ① | ② | ③ | ④ | ⑤ |
| 1. The curriculum has a reasonable ratio between theory and practice | ① | ② | ③ | ④ | ⑤ |
| 1. You understand the requirements for syllabus development | ① | ② | ③ | ④ | ⑤ |
| 1. Course syllabus are updated regularly | ① | ② | ③ | ④ | ⑤ |
| 1. You are informed about the learning and teaching strategies of the programme | ① | ② | ③ | ④ | ⑤ |
| 1. The method of examination and evaluation of the programme is suitable and facilitates fair and accurate assessment | ① | ② | ③ | ④ | ⑤ |
| **B.** **Quality of teaching activities** | | | | | |
| 1. You understand the University’s regulations on teaching and assessment of students | ① | ② | ③ | ④ | ⑤ |
| 1. You are required to develop a lesson plan for each course | ① | ② | ③ | ④ | ⑤ |
| 1. You are required to use a variety of teaching methods | ① | ② | ③ | ④ | ⑤ |
| 1. You are required to use a variety of assessment methods | ① | ② | ③ | ④ | ⑤ |
| 1. You are required to disseminate the course syllabus to the students at the first session | ① | ② | ③ | ④ | ⑤ |
| 1. You receive feedback from colleagues about your teaching | ① | ② | ③ | ④ | ⑤ |
| 1. You receive the results of student evaluation of your teaching | ① | ② | ③ | ④ | ⑤ |
| 1. You can provide feedback and evaluations on the teaching activities and the quality of teaching support services easily and conveniently | ① | ② | ③ | ④ | ⑤ |
| 1. Your feedback on the teaching activities and the quality of teaching support services are received and dealt with promptly by the University / the unit concerned | ① | ② | ③ | ④ | ⑤ |
| **C. Facilities and supporting activities for teaching and research** | | | | | |
| 1. The quantity and quality of office equipment meet the requirements for work and research | ① | ② | ③ | ④ | ⑤ |
| 1. Working space is refreshing and safe | ① | ② | ③ | ④ | ⑤ |
| 1. Course management IT system supports teaching activities well | ① | ② | ③ | ④ | ⑤ |
| 1. Internet at the University meets the requirements for work and research | ① | ② | ③ | ④ | ⑤ |
| 1. Computer labs/practice rooms meet teaching requirements | ① | ② | ③ | ④ | ⑤ |
| 1. The necessary application softwares are provided to meet the requirements of work and research | ① | ② | ③ | ④ | ⑤ |
| 1. Classroom features (size, lighting, sound insulation ...) are appropriate and meet teaching requirements | ① | ② | ③ | ④ | ⑤ |
| 1. Furniture and teaching equipments (projectors, tables ...) meet teaching requirements | ① | ② | ③ | ④ | ⑤ |
| 1. Hygienic conditions of the learning areas are well-kept | ① | ② | ③ | ④ | ⑤ |
| 1. Break-rooms meet teaching staffs time-off requirements | ① | ② | ③ | ④ | ⑤ |
| 1. The research room is well suited for research and organizing academic activities | ① | ② | ③ | ④ | ⑤ |
| 1. The library have adequate textbooks, reference materials, magazines and journals for teaching and research | ① | ② | ③ | ④ | ⑤ |
| 1. Scientific database meet the requirements of research and teaching | ① | ② | ③ | ④ | ⑤ |
| 1. The facilities of the library (seats, air conditioning, Internet ...) serve the needs of work and research | ① | ② | ③ | ④ | ⑤ |
| 1. Library opening hours and loan procedures are appropriate | ① | ② | ③ | ④ | ⑤ |
| 1. You receive warm and effective support from supporting staff in charge of facilities, breakrooms, and library | ① | ② | ③ | ④ | ⑤ |
| 1. The facilities of the University meet the requirements of teaching and research | ① | ② | ③ | ④ | ⑤ |
| 1. You are satisfied with the service quality of the following units |  | | | | |
| 1. Organization and Administration Department | ① | ② | ③ | ④ | ⑤ |
| 1. Accademic Affairs Deparment | ① | ② | ③ | ④ | ⑤ |
| 1. Student Affairs Department | ① | ② | ③ | ④ | ⑤ |
| 1. Testing & Quality Assurance Department | ① | ② | ③ | ④ | ⑤ |
| 1. Research and International Relation Department | ① | ② | ③ | ④ | ⑤ |
| 1. Resources and Facilities Department | ① | ② | ③ | ④ | ⑤ |
| 1. Financial Planning Department | ① | ② | ③ | ④ | ⑤ |
| 1. Legal & Inspection Department | ① | ② | ③ | ④ | ⑤ |
| 1. Center for Information Technology and Communication | ① | ② | ③ | ④ | ⑤ |
| 1. Library | ① | ② | ③ | ④ | ⑤ |
| 1. Center for Student Support and Business Relations | ① | ② | ③ | ④ | ⑤ |
| 1. Security team | ① | ② | ③ | ④ | ⑤ |
| **D. Assessment of student quality and related policies** | | | | | |
| 1. The enrollment policy is adequate to ensure the quality of admitted students meet the University education requirements | ① | ② | ③ | ④ | ⑤ |
| 1. Students have adequate English skills to study | ① | ② | ③ | ④ | ⑤ |
| 1. Students have sufficient knowledge base to acquire learning content | ① | ② | ③ | ④ | ⑤ |
| 1. Students are active in research activities | ① | ② | ③ | ④ | ⑤ |
| 1. Students have good attitude and motivation toward learning | ① | ② | ③ | ④ | ⑤ |
| 1. Students have many opportunities for scholarships and academic exchanges | ① | ② | ③ | ④ | ⑤ |
| 1. The activities of academic advisors and headmasters are effective and practical for students | ① | ② | ③ | ④ | ⑤ |
| 1. The students of the program have the following skills: |  | | | | |
| 1. English | ① | ② | ③ | ④ | ⑤ |
| 1. IT | ① | ② | ③ | ④ | ⑤ |
| 1. Presentation & communication | ① | ② | ③ | ④ | ⑤ |
| 1. Planning, problem solving | ① | ② | ③ | ④ | ⑤ |
| 1. Teamwork | ① | ② | ③ | ④ | ⑤ |
| 1. Work and research independently | ① | ② | ③ | ④ | ⑤ |
| 1. Report writing | ① | ② | ③ | ④ | ⑤ |
| 1. Data collection, processing, and analysis | ① | ② | ③ | ④ | ⑤ |
| 1. Critical thinking | ① | ② | ③ | ④ | ⑤ |
| 1. Leadership | ① | ② | ③ | ④ | ⑤ |
| 1. Other skills: ………………………………………………………………..…………….. | | | | | |

**III. Suggestions, recommendations**

1. Your recommendations on the adjustment of programme objectives, programme learning outcomes, content and structure of the curriculum

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2. Your recommendations to improve the quality of facilities and supporting activities to meet teaching and research requirements

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3. Your suggestions to the Faculties/Departments of the University

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4. Your recommendations regarding student enrollment and entrance quality, scholarships and student learning opportunities, support services for students

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**Thank you for your cooperation !**